

### (3/3) Field Training Supervisor Evaluation Form

This evaluation is designed primarily to provide guidance and feedback on job performance to assist the students.

Student Name: \_\_\_\_\_

Student ID#: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email Address \_\_\_\_\_

Company/Organisation:

\_\_\_\_\_

Field Training Period: From \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

To \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### (3/3) Field Training Supervisor Evaluation Form (Continued )

About the Intern						
#	Please evaluate this student intern based on the following items by checking the appropriate rating.	Excellent	Very Good	Good	Acceptable	Poor
1-	Arrived to work on-time					
2-	Behaved in a professional manner					
3-	Effectively perform tasks and instructions					
4-	Dress & appearance					
5-	Intern commitment for training					
6-	Working with others in a good manner					
7-	Team work					
8-	Self-development					
9-	Work effectiveness					
10-	Performing required tasks in the required time					
11-	Ability to innovate					
12-	Quality of work					
13-	Respect rules and regulation that govern the work					
14-	Respect the privacy of others and organization secrets					
15-	Overall evaluation of the intern student					

**Areas of training:**

- 1- \_\_\_\_\_
- 2- \_\_\_\_\_
- 3- \_\_\_\_\_

**Organization/Department Stamp**

**Department Approval:**

**Supervisor Signature:**